



**AUTHORISATION OR ALTERATION
OF REGULAR CONTRIBUTIONS
FOR NORTH WODEN PARISH**

This form is for establishing or altering the amount of a regular direct debit or a regular credit card payment for the support of the clergy of the archdiocese and the needs of the Parish of the Transfiguration, North Woden. Please complete the Direct Debit or Credit Card option below and return to the Parish Office (email wodennorth@cg.org.au / phone 6281 3999).

Name of Giver/Givers (in full):
.....

DIRECT DEBIT

I/we request and authorise the Catholic Development Fund (User Identification No 025230) to arrange for funds to be debited from my/our account held at the financial institution specified below, in the amount and at the frequency indicated.

Financial institution:

BSB:

Account name:

Account number:

Amount of debit: \$.....

Frequency of debits
(tick only one box):

Weekly	<input type="checkbox"/>
Fortnightly	<input type="checkbox"/>
Monthly	<input type="checkbox"/>
Quarterly	<input type="checkbox"/>
Half-yearly	<input type="checkbox"/>
Yearly	<input type="checkbox"/>

Debits to commence:
27 July 2020/.....

(please note that the CDF will endeavour to debit your account on the nominated dates. If one occurs on a public holiday, the debit will occur on the next working day. It is your responsibility to ensure that sufficient funds are in the account to cover the amount to be debited.)

This authorisation replaces any previous authorisation of direct debits from this account by the Catholic Development Fund. By signing this request, I/we acknowledge having read and accepted the terms and conditions of the attached Service Agreement.

Signature/s:

Email:

Date:

CREDIT CARD

I authorise the Parish Secretary to arrange for payments to the North Woden Parish account from my credit card, of which details are given below, in the amount and at the frequency indicated.

Name on card:

Expiry date:

Card number:

Amount: \$.....

Frequency
(tick only one box):

Monthly	<input type="checkbox"/>
Quarterly	<input type="checkbox"/>
Half-yearly	<input type="checkbox"/>
Yearly	<input type="checkbox"/>

Date on which payments
are to commence:
27th July / 25th thereafter

This authorisation replaces any previous authorisation of payments from this credit card to the North Woden Parish.

My contact details –

email:

phone/mobile:

Signature:

Date:

For parish use:

Contributor no.	
(circle only one)	Amendment / New
CDF Authority no.	

CDF DIRECT DEBIT SERVICE AGREEMENT

1) General

- 1.1 This agreement sets out the terms and conditions on which the **Catholic Development Fund** will provide for the processing of loan repayments from your commercial financial institution account.
- 1.2 All arrangements must be made through the parish and completed forms processed by the parish before acceptance by the **CDF**.

2) Accounts for Direct Debit

- 2.1 Clients should note that:
 - direct debiting through the Bulk Electronic System is not available on all accounts. If in doubt the client should check with their financial institution; and,
 - account details should be checked against a recent statement from the financial institution.

3) Payment Frequency

- 3.1 Direct Debit arrangements allow for the following payment frequencies from the commencement date specified by the client.

• Weekly	• Quarterly
• Fortnightly	• Half Yearly
• Monthly	• Yearly

4) Cleared Funds

- 4.1 It is the client's responsibility to ensure that sufficient clear funds are available in their nominated account by the due date to permit the payment of debit amounts indicated.

5) Non-Working Days and Public Holidays

- 5.1 If the due date for payment falls on a non-working or public holiday, the payment will be processed on the next available working day.

6) Returned/Unpaid Transactions

- 6.1 If the payment is rejected by the designated financial institution, the **CDF** will pass on the rejection to the parish. The **CDF** is reliant on the parish to cancel or stop the Direct Debit.

7) Alterations of Direct Debit Arrangements

- 7.1 A "Change Direct Debit" form (F021.2) must be completed in order to cancel, suspend, change date or amount of an existing Direct Debit. The requisite forms can be accessed on the CDF web site, www.cdf.cg.catholic.org.au. On completion the forms should be forwarded to the CDF.
- 7.2 Any change to the debit account requires cancellation of the current debit (Form 021.2) and the completion of a new Direct Debit request (F020.2)

8) Disputing a Direct Debit Item

- 8.1 All concerns regarding the Direct Debit arrangements should first be directed to the parish, school or agency.

Disclosure Statement

The Catholic Development Fund Archdiocese of Canberra & Goulburn (the Fund) is required by law to make the following disclosure. The Fund is not prudentially supervised by the Australian Prudential Regulation Authority nor has it been examined or approved by the Australian Securities and Investments Commission. An investor in the Fund will not receive the benefit of the financial claims scheme or the depositor protection provisions in the Banking Act 1959 (Cth). Investments in the Fund are intended to be a means for investors to support the charitable, religious and educational works of the Archdiocese of Canberra & Goulburn and for whom the consideration of profit are not of primary relevance in the investment decision. The investments that the Fund offers are not subject to the usual protections for investors under the Corporations Act (Cth) or regulation by Australian Securities and Investments Commission. Investors may be unable to get some or all of their money back when the investor expects or at all and any investment of the Fund are not comparable to investments with banks, finance companies or fund managers. The Fund's identification statement may be viewed at www.cdf.cg.catholic.org.au or by contacting the Fund. The Fund does not hold an Australian Financial Services Licence.