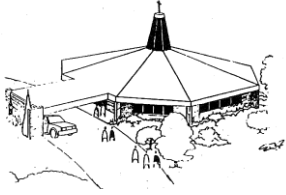


# St Benedict's Catholic Community



Jerrabomberra Ave  
 Narrabundah ACT 2604  
 Ph: (02) 6295 7879  
 Email: [stbenedict@iimetro.com.au](mailto:stbenedict@iimetro.com.au)  
 Website: [www.stbenedictsnarrabundah.com](http://www.stbenedictsnarrabundah.com)

**Please Note:**  
 All information will  
 be treated  
 confidentially

## Parish Census / New Parishioner

*St Benedict's Catholic Parish aims to be a caring and prayerful community committed to outreach and service, where each person is valued and their gifts encouraged*

Office Use Only	
Date Registered	Envelope No.
_____	_____

**PLEASE PRINT CLEARLY and in BLOCK LETTERS**

Surname : \_\_\_\_\_ First Name: \_\_\_\_\_ Mr Mrs Miss Ms  
 (Please Circle)

Date of Birth : \_\_\_\_\_

Address : \_\_\_\_\_

Suburb: \_\_\_\_\_ Territory: \_\_\_\_\_ Post Code: \_\_\_\_\_

Mailing Address: (If different) \_\_\_\_\_

Suburb : \_\_\_\_\_ Territory: \_\_\_\_\_ Post Code: \_\_\_\_\_

Home Phone : \_\_\_\_\_  Silent  Listed Mobile: \_\_\_\_\_

Email : \_\_\_\_\_

*Email will be the Parish's preferred method of contact for correspondence, rosters and planned giving receipts unless you advise the office otherwise*

Marital Status :  Engaged  Single  Married  Divorced  Widowed

**PLEASE LIST ALL PEOPLE LIVING AT THE ABOVE ADDRESS (including yourself)**

Christian Name	Relationship of others in household to you	Religion	Date of Birth	Occupation/Employer or School & Class
1.				
2.				
3.				
4.				
5.				
6.				

**Which Mass do you usually attend?**  Vigil 6pm  Sunday 9am  6pm Charismatic

**Are you interested in volunteering for the following?  
New Rosters will commence the third weekend in September and run for three months**

Ministry	Name of Person 1	Name of Person 2	Name of Person 3
<b>MASS MINISTRIES:</b> <i>See back page for explanation of Ministries. Training will be provided if required</i>			
•Altar Server Sat 6pm <input type="checkbox"/> 9am <input type="checkbox"/> Sun6pm <input type="checkbox"/>			
•Extra-ordinary Ministers of Communion Sat 6pm <input type="checkbox"/> 9am <input type="checkbox"/> Sun6pm <input type="checkbox"/>			
•Music Ministry Indicate instrument Sat 6pm <input type="checkbox"/> 9am <input type="checkbox"/> Sun6pm <input type="checkbox"/>			
•Presentation of the Gifts Sat 6pm <input type="checkbox"/> 9am <input type="checkbox"/> Sunpm <input type="checkbox"/>			
•Readers Sat 6pm <input type="checkbox"/> 9am <input type="checkbox"/> Sun6pm <input type="checkbox"/>			
•Greeters Sat6pm <input type="checkbox"/> 9am <input type="checkbox"/> Sun 6pm <input type="checkbox"/>			
•Collectors Sat 6pm <input type="checkbox"/> 9am <input type="checkbox"/> Sun 6pm <input type="checkbox"/>			
<b>ENVIRONMENT:</b>			
•Sacristan			
•Flowers			
•Church Cleaning 9am-10.30am Sat morning			
•Maintenance (linens, vestments etc.)			
•Grounds/Buildings (Maintenance etc.)			
<b>CARING GROUP:</b>			
Visiting sick/aged/dying			
Supply transport to Mass 6pm <input type="checkbox"/> 9am <input type="checkbox"/> 7pm <input type="checkbox"/>			
Communion to the sick and housebound Mountain View <input type="checkbox"/> Jindalee <input type="checkbox"/> Homes <input type="checkbox"/>			
<b>PRAYER SUPPORT</b>			
•Adoration Roster Please indicate DAY & TIME			
•Emergency Adoration Support Please indicate DAY & TIME			

**ARE YOU INTERESTED IN HELPING WITH:**

- |  |   |
|--|---|
| <b>WEBSITE &amp; SOCIAL MEDIA</b> Yes <input type="checkbox"/> | <b>MAINTENANCE GROUP</b> Yes <input type="checkbox"/> |
| <b>RCIA TEAM</b> Yes <input type="checkbox"/>                  | <b>VISITATION TEAM</b> Yes <input type="checkbox"/>   |
| <b>SACRAMENTAL TEAM</b> Yes <input type="checkbox"/>           | <b>CELL GROUPS</b> Yes <input type="checkbox"/>       |

Do we have your permission to publish your name & phone number on our Parish Rosters List?    Yes  No

Do we have your permission to display your name (only) on the rosters list on the Parish Website? Yes  No

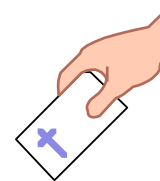
Would you like to withdraw from any ministry/group you are currently involved in? \_\_\_\_\_

Do you have knowledge, qualifications or expertise that you are willing to share or provide advice? (for example plumbing, electrical, landscaping, roofing, architecture, accounting, IT, etc) Please specify below.

Do you have any expertise that you can offer the life of the Parish that is not covered in this form?

Would you or anyone you know like a visit from the Parish Priest or member of the parish team?

# PLANNED GIVING



**First Collection at Mass** is for the support of our Archbishop, the clergy of the Archdiocese and our Parish Priests.

**Second Collection at Mass** (Planned Giving Program) directly supports the liturgical needs, utilities and levies, salaries, parish resources & programs and maintenance of all church and buildings. By contributing to the Planned Giving program you directly assist in the maintenance and growth of the Parish. Planned Giving for the new financial year will commence the first weekend in July.

Please **TICK** your preferred method of giving

- |                               |                          |                               |
|-------------------------------|--------------------------|-------------------------------|
| <b>Option 1:</b> Direct Debit | <input type="checkbox"/> | <b>set and forget</b>         |
| <b>Option 2:</b> Credit Card  | <input type="checkbox"/> | <b>have to update expiry</b>  |
| <b>Option 3:</b> Qkr! App     | <input type="checkbox"/> | <b>anywhere any time</b>      |
| <b>Option 4:</b> Envelopes    | <input type="checkbox"/> | <b>need to attend to give</b> |

Office Use Only	
Date Registered	Envelope No.
_____	_____

## Option 1: DIRECT DEBIT FROM YOUR BANK ACCOUNT (Box of envelopes not issued)

**NEW GIVERS** - Please fill out the CDF Form, DIRECT DEBIT REQUEST available from the Parish Office or at [www.cdf.cg.catholic.org.au](http://www.cdf.cg.catholic.org.au) in Parish Section, choose CDF Forms, Select Form F020.2 and return completed form to Parish Office for processing.

**EXISTING GIVERS WISHING TO CHANGE/ALTER THEIR EXISTING DIRECT DEBIT GIVING** – Please contact the Parish Office or go to [www.cdf.cg.catholic.org.au](http://www.cdf.cg.catholic.org.au) in Parish Section, choose CDF Forms, Select Form F021.2 CHANGE DIRECT DEBIT REQUEST and return completed form to Parish Office for processing.

## Option 2: CREDIT CARD (Box of envelopes not issued)

I wish to contribute from my (PLEASE TICK)





Weekly deductions will occur each week when counting is done

**Deductions occur near the 15<sup>th</sup> of each month**

Card Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Name on the Card: \_\_\_\_\_

Expiry Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature: \_\_\_\_\_

Please debit the above credit card account: Date \_\_\_\_/\_\_\_\_/\_\_\_\_

the sum of \$\_\_\_\_\_  Weekly;  Monthly;  Quarterly;  half Yearly;  Yearly

## Option 3: Qkr! please call the parish office to organise Option 4: ENVELOPES

New Giver  OR Existing Giver

I will try to give the amount shown below as a regular and sacrificial offering during the coming financial year. Should circumstances change, I understand that I am free to reduce or increase my donation.

Weekly Donation \$\_\_\_\_\_ OR Quarterly/Monthly/Yearly \$\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

## **EXPLANATION OF MINISTRIES**

**Altar Server:** The Altar Server's role is to assist the Priest and other Ministers of the Altar in the celebration of the Eucharist. They assist with processional candles, the processional cross, preparation of the vessels, with the Sacramentary (missal), Book of the Chair and bell. Altar Servers must be in Year 4 or above and have celebrated First Eucharist.

### **Extra-ordinary Ministers of Communion**

**At Mass:** Extra-ordinary Ministers of Holy Communion are people who assist the clergy during the Communion Rite.

**To the sick:** People to take Communion to the sick in their homes may be required on a weekly or less frequent basis.

**Jindalee Nursing Home:** Two people rostered on a monthly basis to take Communion to Catholics in Jindalee Nursing Home on a Sunday morning.

**Mt View Nursing Home:** A person rostered on a monthly basis for A Liturgy of the Word with Holy Communion celebrated each Sunday morning at 9am.

**Music Ministry:** Music Ministers serve the assembly by leading the music primarily in the celebration of the Eucharist. They support the sung prayer of the community by singing or playing an instrument.

**Presentation of the Gifts:** Presentation of the Gifts is an important role within the liturgical celebration. When bringing the gifts to the altar, the Presenters represent the whole community.

**Readers:** Readers proclaim the Scripture during Mass. Christ is present in his Word, the reader is the one who will make God's Word come alive for those who are gathered to hear it. There is usually one reader for the First Reading and other for the Second Reading. They also lead the Psalm and the Gospel Acclamation when they are not being sung. It is expected that Reader take some time to prepare and practice the readings before they proclaim them.

**Greeters:** Greeting is an important role. It aims to establish a warm and friendly atmosphere as people gather for the liturgy. A welcoming attitude makes a difference to everybody, particularly to those who may be feeling anxious or out of sorts, for whatever reason. As a Greeter, you are representing us all, your demeanour reflects the love, care and support that lives within the community.

**Collectors:** Take up collections at Masses and arrange safe keeping.

**Sacristan:** Clean candlesticks and change candles as necessary, Change Altar linen as necessary, Clean sacred vessels, Set out vestments for Saturday, Look after vestments and linen. Replace cleaning materials as necessary.

**Flowers:** Dispose of used flowers. Make new arrangements. Wash vases and put away after use.

**Church Cleaning:** On a Saturday morning vacuum all carpeted areas of the Church – vacuum or sweep both foyers including outdoor mat. Clean glass doors in Foyers and windows of crying room if needed. Dust pews and wipe over top of backrest with detergent or disinfectant.

**Grounds/Buildings (maintenance):** To help with the maintenance in the Church and parish buildings. This may include anything from advice to general maintenance, plumbing or electrical work. People with particular expertise who would like to volunteer their services are invited to note their area of expertise

**Visit Sick/Dying/Aged:** To visit people in need, to be a friendly face, a listening ear, the hands and feet of Christ in the world.

**Transport to Mass:** From time to time the parish gets requests for assistance with transport to Sunday Mass, this would be on an 'as needs' basis.

**Adoration Roster:** St Benedict's Eucharist Centre has Adoration time to 70 hours each week. We seek people to regularly take on a set time for this to pray before the Blessed Sacrament.

**Finance Committee:** The Parish Finance Council is an advisory group to the Parish Priest on the parish finances.

**RCIA Team:** To be part of the Parish RCIA Team to journey with people interested in becoming Catholic

**Sacramental Team:** To be part of the Sacramental Team to help in the varied areas of sacramental preparation for those not attending catholic schools.

**Cell Groups:** If you feel the need to reconnect with those around you and wish to belong to a small group of people who actively live out their faith, then cell group may be the place for you.